

Annual Quality Assurance Report (AQAR)

(2015-16)

GOVERNMENT POST GRADUATE COLLEGE RANIKHET

Submitted to:



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

GOVERNMENT POST GRADUATE COLLEGE RANIKHET

1.2 Address Line 1

Government Post Graduate College Ranikhet

Address Line 2

City/Town

Ranikhet (Almora)

State

Uttarakhand

Pin Code

263645

Institution e-mail address

principaldr.cram@gmail.com

Contact Nos.

05966220372, 8954710069

Name of the Head of the Institution:

Dr. Chandra Ram

Tel. No. with STD Code:

05966220372

Mobile:

8954710069

Name of the IQAC Co-ordinator:

Smt. Shashi Purohit

Mobile:

9411348630

IQAC e-mail address:

shashipurohitrkt@gmail.com

1.3 NAAC Track ID (EC Number) EC/62/RAR/013

1.4 Website address:

<http://www.jdvffgpgcranikhet.org/>

Web-link of the AQAR:

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.20	2004	5 YEARS
2	2 nd Cycle	B	2.37	2013	5 YEARS
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

15/02/2013

1.7 AQAR for the year (for example 2010-11)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
 TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc **N.A.**

Autonomy by State/Central Govt. / University
 University with Potential for Excellence UGC-CPE
 DST Star Scheme UGC-CE
 UGC-Special Assistance Programme DST-FIST
 UGC-Innovative PG programmes Any other (Specify)
 UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers
 2.2 No. of Administrative/Technical staff
 2.3 No. of students
 2.4 No. of Management representatives
 2.5 No. of Alumni
 2.6 No. of any other stakeholder and community representatives
 2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related) **NO**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1. IQAC of our college convened special meetings of IQAC to thoroughly discuss, analyse and to whatever extent possible, initiate quality sustenance and quality enhancement measures, so as to prepare the college for the 3rd cycle of Accreditation due in 2018.
2. Procurement of e-books.
3. Promoting Disruptive Learning.
4. Preparing for Online admission
5. M.Sc. in Botany & Zoology and M.Com. Courses affiliation granted.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Development of basic infrastructure/ lecture rooms/ playground/conference room etc. 2. Upgradation of labs and purchase of new instruments and books/e-books. 3. Digitalization of the Library 4. Online learning resources 5. Extension of PG programs. 	<ol style="list-style-type: none"> 1. ICT enabled teaching. 2. Procurement of e-books with the departments. 3. Girls Common room. 4. Assignments sent through e-mails to PG students. 5. M.Sc. in Botany & Zoology and M.Com. Courses affiliation granted.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

Approved by the IQAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	12	0	0	0
PG	15	0	0	0
UG	04	0	01	01
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	02	0	02	02
Certificate	0	0	0	0
Others	0	0	0	0
Total	33	0	01	01
Interdisciplinary	0	0	0	0
Innovative	0		0	0

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **Core/Elective option**
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	NIL
Annual	04

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

M.Sc. in Botany & Zoology and M.Com. courses affiliation granted.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	24	17	07	0	

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	1	26	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	3	0
Presented papers	11	11	0
Resource Persons	6	6	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Name of the Course	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
UG	B.A.	387		6	70	15	90.4
	B.Sc.	43	5	28	45	8	81.4
	B.Com.	58	5	26	46	15	86.2
PG	M.A.	70		21.4	65	6	92.8
	M.Sc.	22		23	55	8	86.4
BEd		40	75	100	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC makes contribution towards the Teaching/Learning Process by

- Recommending the purchase of quality reference and text books as per the revised syllabii
- Encouraging the ICT mode of teaching.
- Enabling faculty development programmes
- Encouraging the usage of e-resources at least for PG students

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	0
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	2
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	5		2

Technical Staff	12	7		3
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Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has suggested the faculty members to contact e-resources from various elite institutions for referencing.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	06	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects <i>(other than compulsory by the University)</i>	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **NA**

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	03
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations **NIL** International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : **NIL**

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year **NIL**

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) **01**

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events: 03

University level State level

National level International level

3.22 No. of students participated in NCC events: 03

University level State level

National level International level

3.23 No. of Awards won in NSS: **NIL**

University level State level

National level International level

3.24 No. of Awards won in NCC: **NIL**

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Seven day NSS special camp in nearby village
- Blood donation camp
- Community awareness regarding “Knowledge is power”

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	48500 m ²			48500 m ²
Class rooms	25			25
Laboratories	11			11
Seminar Halls	2			2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs. 69975	State Government	
Others				

4.2 Computerization of administration and library

Computers are available both for administrative and library purposes.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	52787		1295	Rs. 110000	54282	
Reference Books	135				135	
e-Books						
Journals	06				06	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others

Existing	56	01	Enabled	Yes	01	05	12	
Added								
Total	56	01	Enabled	Yes	01	05	12	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training through Project "Shikhar" (A project initiated by Uttarakhand govt.)

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.11
ii) Campus Infrastructure and facilities	0.5
iii) Equipments	0.7
iv) Others	
Total :	1.31

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Assignments sent through e-mails to PG students.

5.2 Efforts made by the institution for tracking the progression

Through mentorship, spot tests and internal assessment evaluation.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1880	249	17	44(B.Ed)

(b) No. of students outside the state

74

(c) No. of international students

0

Men	No	%
	791	36

Women

No	%
1399	64

Last Year						This Year					
General	SC	S T	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1385	601	4	91		2081	1678	413	3	96		2190

Demand ratio NA

Dropout % NA

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Voluntary efforts are being provided by the faculty members for the preparation of various competitive examinations through tutorials and remedial classes.

Free Capacity Building Classes.

No. of students beneficiaries

62

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Mentorship for PG students.
- Counseling to enabling email ids of the students for assignments and lecture handouts.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			36

5.8 Details of gender sensitization programmes

- Through NSS community outreach program
- Anti ragging cell
- Grievance redressal cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events: 03

State/ University level National level International level

No. of students participated in cultural events: NIL

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events NIL

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	493	1969881
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Girls toilet

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision</p> <p>Creating and nurturing a learning community where excellence and capacity building is expected of every student.</p> <p>Mission</p> <p>The college provides an environment conducive to intellectual curiosity and innovation through igniting the spark so as to Shine and Lead. We guide and motivate Human Resources towards perfection and serve as an educational leader; contributing its resources to the intellectual , cultural , physical and economic vitality of the region in order to ensure inclusive growth of all the stakeholders.</p>

6.2 Does the Institution has a management Information System : NO

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6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Decided by the affiliating Kumaun University, Nainital
--

6.3.2 Teaching and Learning

ICT enabled teaching coupled with student seminar. Assignments sent through e-mails to PG students.
--

6.3.3 Examination and Evaluation

Question bank preparation, Display of Internal assessment marks

6.3.4 Research and Development

Field work and pre PhD course

6.3.5 Library, ICT and physical infrastructure / instrumentation

New books have been procured in the library.
Procurement of e-books in departments
ICT enabled class rooms

6.3.6 Human Resource Management

Workshop for ministerial staff for computer literacy are being organised intermittently.
Faculty development programme through RCs , OPs, and inter-departmental seminars.

6.3.7 Faculty and Staff recruitment

Recruitments are done by the UKPSC.

6.3.8 Industry Interaction / Collaboration

Drug factory Ranikhet and IMPCL, Mohan

6.3.9 Admission of Students

Career counselling for entry level students.

6.4 Welfare schemes for : As per Government rules.

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			√	IQAC
Administrative	√	State Government auditors		

6.8 Does the University/ Autonomous College declares results within 30 days? **NA**

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? **NA**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?
NA

6.11 Activities and support from the Alumni Association

Alumni meet is organised every academic session.

6.12 Activities and support from the Parent – Teacher Association

The college has a PTA body, which looks after the immediate local demands.

6.13 Development programmes for support staff

Workshop for ministerial staff for computer literacy are being organised intermittently.

6.14 Initiatives taken by the institution to make the campus eco-friendly

➤ Low power budget appliances are preferred.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Subject wise question banks have facilitated the value added learning for the stakeholders.
- ICT enabled teaching and learning methods have been employed for the larger benefits of the students.
- Capacity Building Classes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. ICT enabled teaching.
2. Procurement of e-books with the departments.
3. Girls Common room.
4. Assignments sent through e-mails to PG students.
5. M.Sc. in Botany & Zoology and M.Com. Courses affiliation granted.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Capacity Building Classes.
- Community awareness for " Knowledge is Power."

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Social outreach programmes through NSS for community awareness on " Knowledge is Power."

7.5 Whether environmental audit was conducted? Yes No

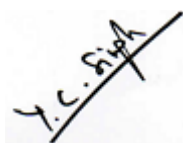
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college has significant potential to cater to the academic needs of the students and the society at large but due to lack of consistent recurring grants, various prospering opportunities are not exploited.

8. Plans of institution for next year

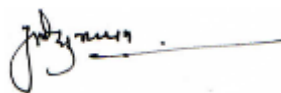
- Development of basic infrastructure/ lecture rooms/playground/conference room etc.
- To facilitate interactive lecturing
- Encouraging online learning resources.

Name Dr. Y C Singh



Coordinator, IQAC

Name Dr. P.K.Pathak



Chairperson, IQAC

Annexure1:

(ACADEMIC CALENDER FOR 2015-16)

Government PG College Ranikhet

Kumaun University Nainital

1. Sale of admission for all classes : 15 June, 2015*
2. Last date of submission of admission forms : 11 August, 2015*
3. Last date of admission in all classes : 30 August, 2015*
4. Date of commencement of Teaching : 15 July, 2015
5. Improvement Examinations for all Classes : September, 2015*
6. Entrance test for Ph.D. Programmes : November, 2015*
7. Last date for submission of Examination forms (Reg. & Pvt.) : 15 Dec. 2015*
8. Submission of Examination forms with late fee (Reg. & Pvt.) : 15 January, 2015*
9. Winter Vacation : 2 Jan 2016-15 Feb. 2016 (Tentative subject to State Government directions)
10. Re-opening of campuses : 16 February, 2016
11. Annual Examination start : 18 March, 2016
12. Last date for Practical Examination : 16 March, 2016 (UG/PG Classes)
13. Summer Vacation: 15 June 2016-30 June 2016
14. Result of all classes to be declared by : June, 2016
15. The academic calendar is indicative and is subject to further changes as per the direction and decisions of the decisive committees of the University.

Semester system : (Odd semester)

1. Sale of admission for all classes : 15 July, 2015
2. Last date of submission of admission forms : 16 August, 2015
3. Last date of admission in all classes : 28 August, 2015
4. Date of commencement of Teaching : 30 August, 2015
5. Last date for submission of Examination forms : 05 Nov., 2015
6. Last date for Practical Examinations : 15 Dec., 2015
7. University Semester Examination : 16 Dec., 2015 to 31 Dec., 2015
8. Winter Vacation : 02 Jan., 2016 to 15 Feb., 2016

(Even Semester)

1. Sale of admission for all classes : 01 Feb., 2016
2. Last date of submission of admission forms : 08 Feb., 2016
3. Last date of admission in all classes : 11 Feb., 2016
4. Date of commencement of Teaching : 13 Feb., 2016
5. Last date for submission of Examination forms : 16 April, 2016
6. Last date for Practical Examinations : 31 May, 2016
7. University Semester Examination : 01 June, 2016 to 15 June, 2016
8. Summer Vacation : 16 June, 2016 to 30 June, 2016

Note: - The academic calendar is indicative and is subject to further changes as per the direction and decisions of the decisive committees of the University and state Government.

